

Admin Only	Date	Initial
Entered		
Confirmation Sent		

SPORTING AND RECREATIONAL FACILITY BOOKING FORM

ATTENTION: Infrastructure and Engineering Services

Email: mail@narromine.nsw.gov.au

Fax: 6889 9998

A CURRENT Public Liability Certificate of Currency in the amount of \$20,000,000.00 minimum is required before confirmation will be given.

REQUEST BY: _____
(School or Organisation)

DATE OF APPLICATION: _____

CONTACT NAME: _____

CONTACT No: _____ **FAX No:** _____

EMAIL: _____

FACILITY NAME: _____

WILL LIGHTS BE USED? YES NO
(\$25 / HR FOR ½ BANK OF LIGHTS AND \$50 / HR FOR FULL BANK OF LIGHTS)

Booking Date:	Start Time:	Finish Time:
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If you require multiple dates or sites, please attach details to this form

BILLING DETAILS (this section must be complete unless you are a junior only sporting club)

Contact Name: _____

Organisation: _____

Postal Address: _____

Contact Number: _____

Email: _____

PURPOSE/ACTIVITY: _____

NOMINATED PERSON IN CHARGE DURING EVENT (must be contactable throughout booking/event)

Name: _____ **Contact Number:** _____

SPECIAL REQUIREMENTS (if any): _____

CERTIFICATE OF CURRENCY PUBLIC LIABILITY ATTACHED: YES / NO
CURRENT COPY OF CERTIFICATE ON FILE WITH COUNCIL: YES / NO